

## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The purpose of this report, which is called the Consolidated Annual Performance and Evaluation Report (CAPER), is to inform the U.S. Department of Housing and Urban Development (HUD) and the community of the activities and accomplishments derived from the investment of CDBG and other resources for the 2014 program year, which covers the period January 1, 2014 to December 31, 2014. In 2014, HUD allocated \$914,731 in CDBG funds to the City. (An additional \$848,320 in funds allocated from the City's General Fund budget was used in conjunction with CDBG funds to provide for a wide range of human services and affordable housing needs.) The City successfully executed the activities outlined in this report.

### **Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Affordable Housing to homeless & those at-risk	Affordable Housing Homeless	CDBG: \$ / General Fund: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		0	0	
Affordable Housing to homeless & those at-risk	Affordable Housing Homeless	CDBG: \$10,000 / General Fund: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	70	100	142.86%	14	47	335.71%
Affordable Housing to homeless & those at-risk	Affordable Housing Homeless	CDBG: \$569,656 / General Fund: \$	Homeowner Housing Rehabilitated	Household Housing Unit	350	227	64.86%	75	116	154.67%
Affordable Housing to homeless & those at-risk	Affordable Housing Homeless	CDBG: \$10,000 / General Fund: \$	Homeless Person Overnight Shelter	Persons Assisted	5	10	200.00%	1	5	500.00%
Basic Needs	Homeless	CDBG: \$99,175 / General Fund: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	280	621	0.00%	620	621	100.00%

Decrease isolation of at-risk seniors	Non-Homeless Special Needs	CDBG: \$ / General Fund: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	969	430	44.38%	204	251	123.04%
Increase self-sufficiency	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0		0	0	
Increase self-sufficiency	Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	45		0	0	
Increase self-sufficiency	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	3	0	0.00%	3	0	0.00%
Increase self-sufficiency	Non-Housing Community Development	CDBG: \$	Other	Other	150	46	30.67%	30	31	103.33%
Planning and Administration	Planning and Administration	CDBG: \$	Other	Other	0	0				

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

As explained in the preceding tables, the City successfully addressed the goals and objectives of meeting basic needs, affordable housing to homeless and at-risk persons, increasing self-sufficiency, decreasing isolation of seniors and planning and administration by providing the following services:

- Medical care and food
- Rent and utility assistance
- Home repair assistance
- Shelter
- Transitional housing
- Business training classes for business development and expansion
- Planning and administration activities such as program staffing and convening a Refugee Employment Summit in collaboration with local organizations

One outcome was unmet-the City initially allocated \$100,000 to a Storefront Facade Rehabilitation Project in collaboration with the Economic Development Division and local businesses; however this project was not launched. Instead the money will be repurposed to a new 2015 project which will provide energy efficient improvements to houses owned by Kent residents.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	236
Black or African American	244
Asian	267
American Indian or American Native	25
Native Hawaiian or Other Pacific Islander	31
<b>Total</b>	<b>803</b>
Hispanic	38
Not Hispanic	765

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

Demographic breakdown is listed below:

- 29% of the population served was White
- 30% of the population served was Black or African American
- 33% of the population served was Asian
- 3% of the population served was American Indian or American Native
- 4% of the population served was Native Hawaiian or Other Pacific Islander
- 5% of the population served was ethnic Hispanic

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		2,744,193	519,361

Table 3 – Resources Made Available

### Narrative

The City invested CDBG resources in accordance with the strategies outlined in the Consolidated Plan for Housing and Community Development.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
City of Kent	100	100	Low and moderate income households

Table 4 – Identify the geographic distribution and location of investments

### Narrative

The City distributed CDBG funds to programs serving Kent residents and to entrepreneurs with businesses located in Kent.

## **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

In addition to allocating \$914,731 in CDBG funds, the City leveraged \$848,320 in resources from General Funds. The Kent Cultural Diversity Initiative Group (KC-DIG) also used a small portion of a \$5,000 grant from The Seattle Foundation Neighbor to Neighbor Small Grants Fund to support a Refugee Small Business Development Workshop that was held in Kent. Funds were used to leverage in-kind assistance from non-profits that partnered with KC-DIG to convene the workshop.

The City does not allocate HOME funds.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	15	52
Number of Non-Homeless households to be provided affordable housing units	75	116
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>90</b>	<b>168</b>

Table 5- Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	54	173
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	75	116
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>129</b>	<b>289</b>

Table 6 - Number of Households Supported

### Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Outcomes exceeded goals; the City was extremely pleased with the performance of its sub-recipients (organizations that the City contracted with to provide services), as funding was stretched to prevent eviction and keep families in their homes.

### Discuss how these outcomes will impact future annual action plans.

The City estimates that it will receive level funding in 2015; therefore, it will negotiate similar outcomes with organizations delivering services after factoring in cost of living adjustments. The City will also fund new projects in 2015 in response to demographic changes, an increase in energy costs and housing needs.



**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Persons Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	225	0
Low-income	103	0
Moderate-income	27	0
<b>Total</b>	<b>355</b>	<b>0</b>

**Table 7 – Number of Persons Served**

### **Narrative Information**

The City met the national objective of activities benefitting low/moderate-income persons; these totals are only for projects counted in the preceding categories. The projects are: Home Repair Program, Catholic Community Services-Katherin's House, ReWA-Case Management & Emergency Assistance, Multi-service Center-Housing Stability Program, and the YWCA-Anita Vista Transitional Housing.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The HealthPoint Healthcare for the Homeless Project included an outreach component to ensure that the homeless were aware of healthcare services. The City also invested in outreach to the homeless through a General Fund-supported project.

In addition, a number of homeless individuals received telephone assistance and visited the City's Housing and Human Services Office to request food, housing and other services. City staff assessed their needs and provided referrals to nonprofits in the area.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Two programs funded by the City addressed emergency shelter and transitional housing needs of homeless persons: YWCA: Anita Vista Transitional Housing Program and Catholic Community Services-Katherine's House (CCS). Anita Vista provided transitional housing for domestic violence survivors and their families, and CCS provided shelter and case management services to single women in recovery.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Rental assistance to prevent homelessness was provided by Multi-service Center (MSC) and Refugee Women's Alliance (ReWA). Most of the women that received shelter through CCS were women who were released from the King County Regional Justice Center.

Additionally, Emergency Feeding Program provided food packs to homeless individuals and those at-risk for homelessness.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections**

**programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

Through its homeless continuum, which was funded by General Funds and CDBG, MSC provided responsive services to target the needs of homeless individuals. Services provided along the continuum consisted of shelter with supportive services, hotel vouchers, referrals to permanent housing, etc.

The YWCA and ReWA provided case management services and helped homeless individuals find permanent housing.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

The City worked collaboratively to address the needs of public housing by advocating for and investing in affordable housing stock, providing supportive services to prevent homelessness (this kept additional people off the King County Housing Authority waitlist), and staffing a number of committees and application review teams that directed funds to organizations managing affordable housing stock.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The King County Housing Authority (KCHA) increased resident involvement through a number of mechanisms; e.g., the Resident Advisory Council was created as a forum for residents to provide feedback to assist KCHA with the development of policies and procedures that impact Housing Authority residents, etc. The City was rarely in a position to have direct impact on resident involvement.

### **Actions taken to provide assistance to troubled PHAs**

The KCHA is not considered a troubled PHA.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City of Kent is committed to maintaining the affordable housing stock in our community. Using CDBG funds for the Home Repair Program allowed homeowners to maintain their homes and preserve housing stock. The City also provides limited assistance to individuals and families that are behind on utility payments due to circumstances like temporary job loss due to illness, reduced income due to a financial emergency, etc.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

provider agencies, public sector organizations, businesses, and community members that specialize in providing services and resources to refugee communities residing in Kent. It is an opportunity for continuing education, networking, collaboration, and understanding and sharing across cultures.

The initial impetus for funding the Senior Nutrition and Wellness Program was a shared a meal between Kent Parks Department staff and Somali and Bhutanese seniors; this connection was arranged by Refugee Women's Alliance. To decrease isolation for these previously isolated populations, the Kent Housing and Human Services Department provided a CDBG grant to ReWA to support the Senior Nutrition and Wellness Program. The Program provides congregate meals and wellness education to seniors at a Birch Creek Apartments site.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

See response above.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

To increase economic opportunities, the City invested in the Washington CASH Kent Micro-enterprise Initiative, which provided business training to individuals who own or are developing businesses. KC-DIG also sponsored a small business development workshop.

The City continues to look for opportunities to partner with nonprofits and other community organizations to apply for planning and implementation grants to increase economic opportunity for its residents.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City continued to work with King County, suburban cities, the City of Seattle, United Way of King County and other entities to develop Family Housing Connection, a countywide program committed to the goal of reducing the burden on families experiencing homelessness in King County by providing a single access point for shelter and housing resources. Because families are often placed on a waitlist for permanent housing, the City also worked with its partners to develop programs and mechanisms to assist people until housing is secured.

Staff continued to participate on The Seattle Foundation Center for Community Partnerships Advisory Committee. The purpose of the Center is to advance collaborative, systemic change to achieve greater economic and racial equity in King County. This will be accomplished by working across various interconnected issues with diverse partners including community members, government representatives, funders and business leaders. It is anticipated that this work will have a positive impact on institutional structure.

Additionally, staff participated on the Design Committee of Communities of Opportunity, an Initiative of The Seattle Foundation and King County to decrease disparities among those most negatively impacted in the areas of housing, health, and economics.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City was instrumental in developing relationships between these entities and continued to work collaboratively through the Homeless Forum (a monthly meeting of housing and support service providers), South King Council of Human Services, South King County Housing Development Group, and the King County Housing Development Consortium.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

Recommendations from the City's Analysis of Impediments to Fair Housing Choice included:

Recommendation I: Expand current education and outreach efforts

The City continued to work on this recommendation by: (1) Posting fair housing materials on its website; (2) Providing fair housing articles/information/notices in electronic communications to the Kent Cultural Diversity Initiative Group; (3) Providing fair housing materials to apartment complexes through its police department; and (4) Distributing a Fair Housing Equity Assessment Survey to protected groups.

Recommendation II: Continue ongoing enforcement activities

The City does not have enforcement authority; the Washington State Human Rights Commission and the King County Office of Civil Rights investigates complaints.

Recommendation III: Target home ownership and lending marketing to African Americans and Hispanics households

When the City received stimulus funds through the Neighborhood Stabilization Program, the funds were used to purchase and rehabilitate three foreclosed homes, which were then sold to income-eligible homebuyers. The homebuyers were families of African descent that had been on the Habitat for Humanity waitlist for an extended period of time; the families received zero-interest loans. A fifteen-year covenant of affordability was signed by each homebuyer. Mortgage payments received from the homebuyers were entered into a fund that will allow Habitat for Humanity to purchase, rehabilitate, and sell additional houses. These payments will allow the City and Habitat for Humanity to target additional home ownership to African American and Hispanic households that are on the waitlist.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City monitored its CDBG program throughout the year, and provided an on-site monitoring visit of the Emergency Feeding Program, a newly funded agency. New agencies receive an on-site visit after one year of funding to ensure that they are on the right track and necessary corrections can be implemented immediately. The CDBG Program Coordinator also met with EFP project staff before and during the contract year.

The following standards and procedures were used to monitor CDBG-funded agencies:

- Programs funded by the City must maintain high standards. Organizations are informed via the CDBG Agreement that the failure to comply with contractual requirements and regulations could result in remedial actions and/or the termination of funding.
- Projects received quarterly monitoring. Programs that needed guidance in achieving performance measures or adhering to contractual requirements received technical assistance, were required to attend a meeting with City staff, and/or received an on-site monitoring visit. Quarterly performance reports were reviewed by the Human Services Commission.
- Monitoring concerns/finding were reviewed with agency staff and documented in writing. When applicable, timely corrective action was required.
- Agencies were required to provide supporting documentation or written communication verifying that deficiencies were corrected.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

- A Public Notice was posted on the City of Kent website on Thursday, February 5, 2015. A link to the website was provided to non-profits, South King County Planners, and stakeholders in the Kent area. In addition, a link to the electronic notice was provided to participants of the Kent Cultural Diversity Initiative Group and other organizations that have contacts with ethnic/racial minorities, non-English speaking persons, and people with disabilities.
- A copy of the Public Notice and the CAPER were posted in the Housing and Human Services Office and at City Hall.
- The Kent community and stakeholders were also invited to provide comments at a public hearing held at the Kent Human Services Commission meeting on February 19, 2015.



**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

There were no changes in the City's program objectives. The City does not anticipate major changes in programs.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**